

**Step 1: NOMINEE Category (check one)**

- Publicly traded company in Virginia
- Small private company in Virginia (fewer than 100 employees)
- Large private company in Virginia (100 employees or more)
- Small nonprofit/government agency (fewer than 100 employees)
- Large nonprofit/government agency (100 employees or more)



**Step 2: COMPANY PROFILE**

Nominee name \_\_\_\_\_  
Company name \_\_\_\_\_  
Nominee e-mail \_\_\_\_\_  
Nominee phone \_\_\_\_\_  
CEO name \_\_\_\_\_  
CEO e-mail \_\_\_\_\_  
CEO phone \_\_\_\_\_  
Contact name \_\_\_\_\_  
Contact e-mail \_\_\_\_\_  
Contact phone \_\_\_\_\_  
Contact address \_\_\_\_\_  
\_\_\_\_\_ 2018 Number of employees  
\_\_\_\_\_ 2018 Revenue  
Description of company \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**List three professional references (For example - banker, accountant, attorney, etc.)**

Name \_\_\_\_\_  
Phone \_\_\_\_\_  
E-mail \_\_\_\_\_  
  
Name \_\_\_\_\_  
Phone \_\_\_\_\_  
E-mail \_\_\_\_\_  
  
Name \_\_\_\_\_  
Phone \_\_\_\_\_  
E-mail \_\_\_\_\_

**Step 3: WRITTEN SUBMISSIONS**

Attach a separate sheet with answers to the following questions. Please limit your answers to the 350-word maximum on each question.

- 1) Why should this person be considered for a Virginia CFO Award?
- 2) Provide a resume or other document that details the nominee's career history.
- 3) Provide any significant achievements/awards that should also be considered.
- 4) How has the nominee contributed to the company's growth and/or profitability?
- 5) How has the nominee contributed to other areas of corporate management?
- 6) How has the nominee made contributions outside the company? (social, non-profit, community involvement)

**THREE Ways To Submit Your Nomination**

- 1) By mail: Bernie Niemeier, Virginia Business, 1207 East Main Street, #100, Richmond, VA 23219
- 2) By fax: (804) 225-0028
- 3) By E-mail: bniemeier@va-business.com



**Virginia Society of  
Certified Public  
Accountants**

