



Step 1 - NOMINEE Category (check one)

- Publicly traded company in Virginia
- Small private company in Virginia (fewer than 100 employees)
- Large private company in Virginia (100 employees or more)
- Small nonprofit/government agency (fewer than 100 employees)
- Large nonprofit/government agency (100 employees or more)

Step 2 - COMPANY PROFILE

Nominee name _____
 Company name _____
 Nominee e-mail _____
 Nominee phone _____
 CEO name _____
 CEO e-mail _____
 CEO phone _____

Contact name _____
 Contact e-mail _____
 Contact phone _____
 Contact address _____
 _____ 2009 Number of employees
 _____ 2009 Revenue
 Description of company _____

List two professional references (banker, accountant, attorney, etc.)

Name _____
 Phone _____
 E-mail _____
 Name _____
 Phone _____
 E-mail _____
 Nominee name _____
 Phone _____
 E-mail _____

Step 3 - WRITTEN SUBMISSIONS

Attach a separate sheet with answers to the following questions. Please limit your answers to the 350-word maximum on each question.

- 1) Why should this person be considered as the Virginia CFO of the Year?
- 2) Provide a resume or other document that details the nominee's career history.
- 3) Provide any significant achievements/awards that should also be considered.
- 4) How has the nominee contributed to the company's growth and/or profitability?
- 5) How has the nominee contributed to other areas of corporate management?
- 6) How has the nominee made contributions outside the company?
(social, non-profit, community involvement)

THREE Ways To Submit Your Nomination

- 1) By mail: Bernie Niemeier, Virginia Business, 1207 East Main Street, #100, Richmond, VA 23219
- 2) By fax: (804) 225-0028
- 3) By E-mail: bniemeier@va-business.com

